

Invitation of quotation
for
Supply of Miscellaneous Psychological Tests
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/47-04/2019-AIIMS.JDH

Inquiry Issue Date : 18th October, 2019

Last Date of Submission : 24th October, 2019 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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Invitation of quotation for Supply of Miscellaneous Psychological Tests at AIIMS Jodhpur

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Miscellaneous Psychological Tests for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 24.10.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR SUPPLY OF MISCELLANEOUS PSYCHOLOGICAL TESTS AGAINST INQUIRY NO. ADMN/GEN/47-04/2019-AIIMS.JDH” DUE ON 24.10.2019 05.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

S. No.	Particular	Justification	Required Qty.
1.	Benton Visual Retention Test, Fifth Edition	Test for assessing visual memory	01 Nos.
2.	Digital Vigilance Test	Test for assessing sustained attention	01 Nos.
3.	Rey Auditory Verbal Learning Test	Test for assessing verbal learning and memory	01 Nos.
4.	Bhatia Battery of Performance Test of Intelligence	Performance test of intelligence	01 Nos.
5.	Conner's comprehensive Behavior Rating Scale	Test for assessing behavioral issues	01 Nos.
6.	Beck anxiety inventory	Test for assessing severity of anxiety	01 Nos.
7.	Beck hopeless Scale	Scale for the assessment of hopelessness	01 Nos.
8.	Beck scale for suicidal ideation	Scale for the assessment of suicidal ideation	01 Nos.
9.	Beck depression inventory	Scale for assessing the severity of depression	01 Nos.
10.	Salaahkar Mentoring Questionnaire	Questionnaire for assessment of mentoring skills	01 Nos.
11.	Malingering Probability Scale	Test for assessing possibility of malingering	01 Nos.
12.	Diagnostic Test of Attention Deficit Hyperkinetic Disorder (DTADHD)	Test for assessing ADHD in Indian Children	01 Nos.
13.	Indian Ault Trail making Test	Test for assessing executive functions	01 Nos.
14.	Autism Spectrum Disorder Questionnaire (ASDQ)	Screening questionnaire for autism spectrum disorder	01 Nos.
15.	Sentence completion series	Test for assessing conflict in varied age group (13 Years to 79 Years)	01 Nos.

Note:- The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY OF MISCELLANEOUS PSYCHOLOGICAL TESTS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/47-04/2019-AIIMS.JDH" DUE ON 24.10.2019 05.00 PM** for Supply of Miscellaneous Psychological Tests at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	MRP
1.	Benton Visual Retention Test, Fifth Edition	01 Nos.					
2.	Digital Vigilance Test	01 Nos.					
3.	Rey Auditory Verbal Learning Test	01 Nos.					
4.	Bhatia Battery of Performance Test of Intelligence	01 Nos.					
5.	Conner's comprehensive Behavior Rating Scale	01 Nos.					
6.	Beck anxiety inventory	01 Nos.					
7.	Beck hopeless Scale	01 Nos.					
8.	Beck scale for suicidal ideation	01 Nos.					
9.	Beck depression inventory	01 Nos.					
10.	Salaahkar Mentoring Questionnaire	01 Nos.					
11.	Malingering Probability Scale	01 Nos.					
12.	Diagnostic Test of Attention Deficit Hyperkinetic Disorder (DTADHD)	01 Nos.					
13.	Indian Ault Trail making Test	01 Nos.					

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14.	Autism Spectrum Disorder Questionnaire (ASDQ)	01 Nos.					
15.	Sentence completion series	01 Nos.					

Note:-

- 1. The Bidder must quote only single make & Model.**
- 2. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
3. The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
4. Catalog must be attached with quotation for technical evaluation.
5. The supplier may be asked to arrange demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

(Name) _____

Place _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____